

Human, Social, and Political Science Tripos

**Handbook for Part IIA Students in  
Sociology and Joint Streams (Soc/San and Soc/Pol)  
(2017-18)**

**Sociology Department**

**Free School Lane**

**Cambridge CB2 3RQ**

**Tel: 01223 334528**

**Fax: 01223 334550**

**E-mail:** [enquiries@sociology.cam.ac.uk](mailto:enquiries@sociology.cam.ac.uk)

**http://www.sociology.cam.ac.uk**

## Contents

1. INTRODUCTION	
Helpful People .....	3
Resources.....	3
Libraries .....	6
2. SOCIOLOGY PART II A STREAM .....	7
3. JOINT SOCIOLOGY AND POLITICS STREAM.....	9
4. JOINT SOCIOLOGY AND SOCIAL ANTHROPOLOGY STREAM.....	11
5. SOC 4 LONG-ESSAY.....	13
6. GUIDANCE ON PLAGIARISM .....	16
7. MARKING AND CLASSING CRITERIA.....	20
8. SUPERVISION IN SOCIOLOGY.....	22
9. PRIZES.....	22
10. ACADEMIC STAFF IN SOCIOLOGY.....	23
11. OPTIONS FOR PART IIB SOCIOLOGY STUDENTS.....	26

## 1. INTRODUCTION

This handbook complements the Part I Student Handbook, and is intended for part II A HSPS students taking the **Sociology** stream, the Joint **Sociology/Social Anthropology** stream, or the **Joint Sociology/Politics** stream.

### Helpful People:

#### Sociology Undergraduate Secretary:

Odette Rogers, email: [ohmr3@cam.ac.uk](mailto:ohmr3@cam.ac.uk); tel: 01223 334528; Sociology Department, Free School Lane

#### Sociology Director of Undergraduate Education:

Dr Ella McPherson; email: [em310@cam.ac.uk](mailto:em310@cam.ac.uk)

#### Sociology Head of Department:

Prof Sarah Franklin; email: [sbf25@cam.ac.uk](mailto:sbf25@cam.ac.uk)

#### Other Undergraduate HSPS Administrators:

Archaeology – Anna O’Mahony, [undergraduate-secretary@arch.cam.ac.uk](mailto:undergraduate-secretary@arch.cam.ac.uk)

BioAnth – Anna O’Mahony, [undergraduate-secretary@bioanth.cam.ac.uk](mailto:undergraduate-secretary@bioanth.cam.ac.uk)

SocAnth –Jenny Broadway, [jcb213@cam.ac.uk](mailto:jcb213@cam.ac.uk)

Polis – Patrycja Koziol, [ugadmin@polis.cam.ac.uk](mailto:ugadmin@polis.cam.ac.uk)

Faculty Teaching Administrator, Barbora Sajfrtova, [bs481@cam.ac.uk](mailto:bs481@cam.ac.uk)

### Resources:

#### Paper Guides:

The paper guides can be found online on each departmental website for current students:

#### Sociology:

<http://www.sociology.cam.ac.uk/undergraduates/current-undergraduates/part-ii-a>

#### Polis:

<http://www.polis.cam.ac.uk/Undergrad/Current/Part2a>

#### Social Anthropology:

<http://www.socanth.cam.ac.uk/current-students/ug-part-two-a>

Biological Anthropology:

<http://www.bioanth.cam.ac.uk/current/undergraduates.html>

Archaeology:

<http://www.arch.cam.ac.uk/current-students/current-undergraduates>

Psychology:

<http://www.pbs.tripos.cam.ac.uk/current/year2>

### **Lecture List and Online University Time-Table:**

The Sociology Lecture-List is displayed on the Noticeboard near the Sociology Office, in Free School Lane, and on its website:

<http://www.sociology.cam.ac.uk/undergraduates/documents/timetable>

The online University Time-Table can be found on :

<https://www.timetable.cam.ac.uk/>

And on each departmental website for current students:

Sociology:

<http://www.sociology.cam.ac.uk/undergraduates/current-undergraduates/part-iiia>

Polis:

<http://www.polis.cam.ac.uk/Undergrad/Current>

Social Anthropology:

<http://www.socanth.cam.ac.uk/current-students/current-ug-student-info/current-ug-student-info-overview#lecture-list>

Biological Anthropology:

<http://www.bioanth.cam.ac.uk/current/undergraduates.html>

Archaeology:

<http://www.arch.cam.ac.uk/current-students/current-undergraduates>

**IMPORTANT: Students are informed of updates and cancellations via email. Ensure you are on the relevant mailing-list.**

## **Moodle Sites:**

You will find lecture **hand-outs**, and **past-exam** papers on the Moodle sites:

### **Sociology** moodle site:

<https://www.vle.cam.ac.uk/course/view.php?id=118841>

### **Polis** moodle site:

<https://www.vle.cam.ac.uk/enrol/index.php?id=83441>

### **Social Anthropology** moodle site:

<https://www.vle.cam.ac.uk/login/index.php>

### **Biological Anthropology** moodle site:

<https://www.vle.cam.ac.uk/course/index.php?categoryid=8422>

### **Archaeology** moodle site:

<https://www.vle.cam.ac.uk/course/index.php?categoryid=8412>

### **Psychology** moodle site:

<https://www.vle.cam.ac.uk/course/view.php?id=64992>

Selected book chapters and articles and other **material covered by copyright** will be found on the **Library Moodle** sites:

SPS Library Moodle site under the name: “Sociology and Land Economy Readings (Library Site)”: <https://www.vle.cam.ac.uk/course/view.php?id=86751>

### **Haddon Library** Moodle site:

<https://www.vle.cam.ac.uk/course/view.php?id=84651>

**IMPORTANT: Ensure you are given access to the relevant sites.**

## Libraries

As well as your college library, the three main libraries for HSPS Students are:

- The **SPS Library** (Sociology and Land Economy) in Free School Lane:  
<http://www.spslibrary.hsps.cam.ac.uk/>
- The **Haddon Library** for Archaeology and Anthropology, on the Downing Site:  
<http://haddon.archanth.cam.ac.uk/>
- The **Seeley Library** (History and Politics) on the Sidgwick Site  
<http://www.hist.cam.ac.uk/seeley-library>

and for specialized territorial studies:

Centre of African Studies Library <https://www.library.african.cam.ac.uk/>  
Centre of South Asian Studies Library <http://www.s-asian.cam.ac.uk/library/>  
Collection of Latin American Studies is in the Seeley Library.

### **Other Faculty Libraries might be useful too:**

- The Marshall Library, Faculty of Economics, Sidgwick Site
- The Radzinowicz Library, Institute of Criminology, Sidgwick Site
- Experimental Psychology Library, Downing Site
- History and Philosophy of Science Library, Free School Lane

## 2. SOCIOLOGY PART II A STREAM

You take four papers in both Years 2 and 3

### Part IIA

Part IIA consists of three papers:

- Social Theory (SOC 2)
- Modern Societies II: Global Social Problems(SOC 3)
- Concepts and Arguments in Sociology (SOC 4) or Statistics and Methods (SOC 5)

Your fourth paper is chosen from SOC 4 or SOC 5; or a range available in the other tracks including Politics, Social Anthropology and Archaeology (POL3-4, SAN7-13, ARC8, ARC10-33, BAN2-4), History and Philosophy of Science (NatSci Part Ib, Paper 1 or Paper 2), Psychology (PBS 3-4) and History (Part I, Papers 10 or Paper 11).

### Part IIA sociology papers:

#### **Soc 2: *Social Theory*; course organiser: J Thompson**

The paper on contemporary social theory builds on students' knowledge of classical theory from Part I and explores the development of social theory through to the present day. The paper aims to provide students with a firm grasp of key theoretical approaches and enables them to read the work of some of the great thinkers of the 20th Century in some depth. The time period runs from roughly 1920 to the present day, but the emphasis is placed on recent (i.e. post-1960) literature and developments. Topics covered include: symbolic interactionism and ethnomethodology; hermeneutics and theories of interpretation; 20th Century Marxism; the Frankfurt School; structuralism and post-structuralism; functionalism; rational choice theory; feminist theory; theories of modernity and post-modernity; Habermas; Foucault; Bourdieu; Giddens; Beck; and Bauman.

#### **Soc 3: *Modern Societies II: Global Social Problems and Dynamics of Resistance*; course organiser: M M Figueroa**

This paper aims to:

- introduce and explore a selection of global social problems and dynamics of resistance from a sociological perspective.
- introduce the sociological notion and methodological tool of intersectionality, bringing gender, race and class to the fore, for the understanding of social problems and dynamics of resistance.
- develop a critical understanding of key sociological concepts, approaches and analyses to social problems such as inequality, neoliberalism, development, nationalism, globalisation, social movements, protest, transnationalism, discourse, representation, democracy, political economy and power.

**Soc 4: *Concepts and Arguments*; course organiser: M Desai (Michaelmas); M Ramsden (Lent & Easter)**

This paper gives students the opportunity to pursue your interests in Sociology in some depth and to think carefully about the nature of sociological explanation and analysis. With the help and guidance of a supervisor, students will have a chance to engage in independent reading and research. The paper is assessed by means of two 5000 word essays on questions drawn from a list that is published each year. The list is divided into two Sections; students must write one essay on a topic from each Section. Questions in Section I are concerned with key concepts in Sociology and in the Social Sciences more generally. They focus on the history, complexity, and potential uses of these concepts in empirical research. Questions in Section II are concerned with sociological analysis and explanation. They focus on a particular problem, phenomenon or development and invite students to think about how it can be analysed and/or explained sociologically.

**Soc 5: *Statistics and Methods*; course organiser: M Ramsden**

In this course students will learn about a range of quantitative and qualitative methods and how they may be applied to explore issues in social science. Students will have the opportunity to apply new skills and knowledge in lab sessions, exploring real-life data. A wide range of statistical methods for data analysis will be covered, from simple descriptive statistics through to multivariate regression, logistic models and factor analysis. The course will also cover survey design, sampling methods, techniques in interviewing, and the principles of ethnography. At the end of the course students will:

1. Be aware of the different approaches to carrying out empirical research and the epistemological backgrounds that inform the approaches
2. Be able to read and understand empirical research published in books and journal articles
3. Know how to perform basic statistical analysis using SPSS software, and to interpret findings correctly
4. Have a solid foundation in basic methods and statistics, which will enable progression to more advanced courses, if desired

The focus of this course will be on research methods as practical tools to address real-life questions relevant to sociologists and social science. No prior expertise in mathematics or statistics is necessary. The skills and knowledge gained from studying on this course will be of benefit to students embarking on a substantial research project such as a dissertation, and will be useful for those interested in a career involving use, and interpretation, of data.

### 3. JOINT SOCIOLOGY AND POLITICS STREAM

#### Part IIA

Part IIA consists of four papers:

- One paper chosen from POL3 (International Organisation II) and POL 4 (Comparative Politics)
- One paper chosen from POL 7-8 (History of Political Thought)
- SOC 2 (Social Theory) **and** SOC 3 (Global Social Problems)

#### Part IIA politics papers:

##### **POL3: *International Organisation*; Paper Organiser: Dr Mette Eilstrup-Sangiovanni**

This paper provides students with a theoretical and practical understanding of the major institutions and organizations governing global affairs. The paper focuses on the historical origin and contemporary functioning of leading institutions of global governance, and on the changing nature of the global cooperation problems that these institutions aim to solve.

The paper is divided into three main parts.

The lectures and supervisions in Part I survey major theoretical and conceptual debates in the field of international organisation. This part of the paper begins by examining the demand for institutionalised cooperation in the international system and proceeds to analyse, from a theoretical perspective, how cooperation is possible under anarchy. Next, it provides a brief overview of the historical development of major international institutions with the aim of illustrating how current systems of global governance have evolved. Finally, it introduces students to the major theoretical approaches to the study of institutionalized international cooperation.

Part II focuses on historical and contemporary practices of institutional cooperation in different broad areas of global politics—from international security and arms control, to human rights, international trade and financial regulation. This part allows students to explore some of the theoretical and conceptual issues introduced in Part I in a concrete empirical context - drawing on both historical and contemporary examples of international cooperation.

Part III consists of a small number of thematic modules that allow students to explore specific aspects of contemporary international governance in greater depth. Each thematic module will consist of 5-6 lectures and two group seminars. Students will choose ONE module.

**POL4. *Comparative politics*; Paper Organiser: Dr Pieter van Houten**

This is a broadly focused paper aiming to give students an understanding of the key actors and dynamics that make up the contemporary politics of states around the world. The paper is organised into two parts: lectures on general themes (Michaelmas term) and regional case studies (Lent term). The Michaelmas term lectures are organised around conceptual themes: state formation and development, political regimes and the organisation of interests. Within these themes, the paper explores topics such as the origins of states, post-colonial and non-European state formation, democratisation, authoritarianism, the role of political parties and the contemporary challenges they face, non-parliamentary forms of interest representation like lobby groups, civil society organisations and corporatism. Each of these topics will be studied comparatively, meaning that the different trajectories of political development across the world will be used to inform our understanding of these general trends. The course will emphasise both the conceptual and empirical sides of comparative political studies. The regional case studies will focus on a comparison between two or more specific countries, but will also provide a general introduction to the region. These will include cases from the Middle East (Egypt and Iran), Western Europe, South East Asia (Indonesia and East Timor), the comparative political economy of the UK and US, and possibly others. Students need to do two of the case study modules. Assessment for this course will be exam-based, with a three hour exam at the end of the course covering both the topics of the lectures and the material from the regional case studies.

**POL7: *The history of political thought to c. 1700* (Paper 19 of Part I of the Historical Tripos); Paper Organiser: Dr Christopher Brooke**

This paper spans the history of Western political reflection from the city states of ancient Greece to seventeenth century argument about natural freedom, international law, natural rights, and their implications for political existence. It offers the chance to investigate ancient conceptions of political organisation, human nature, virtue, and slavery, in their own time and place as well as under the later impact of Christianity in the dramatic dialogue between the Church and the Roman Empire. The paper then explores the afterlife and seemingly inexhaustible powers of these ancient texts to stimulate and structure political thinking in later centuries. Aristotle's works, Roman philosophy and Roman law all re-surfaced and were put to work in the Latin West in medieval debates on the relationship between the Church and other powers, the constitutional structure of the Church, kingdoms and cities. It covers humanist responses to the classical past and to classical conceptions of virtue in the political thought of Machiavelli and others, the convergence during the Reformation of various traditions in the Calvinist case for armed resistance to an unjust ruler and moves beyond Europe to examine the theological and legal analysis of the legitimacy of European conquests in the New World.

**POL8: *The history of political thought from c.1700-c.1890* (Paper 20 of Part I of the Historical Tripos); Paper Organiser: Dr Thomas Hopkins)**

Beginning with the Enlightenment and extending from the American and French revolutions to the wave of revolutions in 1848 and the challenge of capitalism in the thought of Karl Marx, this paper explains the formation of the fundamental concepts of modern politics. The line between the sacred and the civil, the relation between liberty and commerce, the transformations in the principles of political legitimacy which led to the notion of the modern representative republic, the nineteenth-century rise of the idea of the nation-states and nationalism, the modern concept of empire, the demand for gender equality: all these and more form the content of this paper.

#### **4. JOINT SOCIOLOGY AND SOCIAL ANTHROPOLOGY STREAM**

##### **Part IIA**

Part IIA consists of four papers:

- SAN2 (Comparative Social Analysis)
- SAN3 (Anthropological Theory and Methods) or SAN4 (Anthropology of an Ethnographic Area)
- **Two** chosen from: SOC2 (Social Theory), SOC3 (Global Social Problems) or SOC5 (Statistics and Methods)

##### **Part IIA Social Anthropology papers:**

###### **SAN2: *Comparative Social Analysis*; Paper Organiser: Dr Andrew Sanchez**

This paper deepens students' training in the comparative theory, methods, and subject matter of social anthropology by examining the foundational issues that have been central to four major anthropological subdisciplines: political anthropology, economic anthropology, the anthropology of religion, and the anthropology of kinship.

###### **SAN3: *Anthropological Theory and Methods*; Paper Organiser: Dr Rupert Stasch**

This paper is designed to provide a grounding in classic social theory and introduce the development of anthropological traditions of thought. The general scope of the paper can be summarised as the varieties and status of anthropological knowledge.

In any one year teaching will focus on topics from among the following: the contribution of certain major figures in social theory from the eighteenth century to the present; anthropological functionalism; structural-functionalism; structuralism, semiotics and post-structuralism; structural Marxism and political economy; feminist anthropology; Actor-Network Theory; the 'ontological turn'; different conceptions of the social, of structure, system, causation, the person, and agency; holism and methodological

individualism; theories of culture and modes of cultural interpretation; and the relation between ethnographic description and generalising social theory.

#### **SAN4: Ethnographic Studies in the following Areas**

Students must list their order of preference for these areas on the Options Form. The Division will try to assign students their first choice but due to student numbers this may not always be possible.

#### **SAN4a: *Pacific*; Paper Organiser: Professor Joel Robbins**

The Pacific area option focuses on the island societies of Melanesia, especially the largest of them, Papua New Guinea. The ethnography of the area reflects the great internal cultural diversity of the region, the nature of its small scale societies and the rapid changes they have experienced in response to colonial and more recent global contacts and cultural imports.

The Syllabus includes the following areas: 1. the history of anthropology in Melanesia; 2. theoretical debates arising from Melanesian ethnography; 3. the description and analysis of the societies of the region; 4. social and cultural issues. Topics include: big men and political processes; gift exchange and economic life; ritual and religion; gender; Melanesian aesthetics and material culture; radical cultural change; resource extraction, conservation; the nation state and globalisation; first contact, colonialism and tourism.

#### **SAN4b: *South Asia*; Paper Organiser: Dr Perveez Mody**

This paper acquaints students with the major societies and cultures of South Asia (India, Pakistan, Bangladesh, Nepal and Sri Lanka). Specific topics covered may include: pilgrimage and worship; theories of caste; gender and kinship; Hinduism, Islam, leadership and political authority within and beyond the South Asian nationalist traditions; the status of 'tribes' and social movements; democracy, governance and corruption & communal and religious conflict

#### **SAN4c: *Middle East*; Paper Organiser: Dr Yael Navaro**

This is a paper on the historical anthropology of the Middle East with a focus, primarily, on post-Ottoman and post-colonial Syria, Lebanon, Palestine/Israel, Iraq, Turkey, Iran and Egypt. Through a series of lectures and seminars, we will examine, analyze, and critique historical and anthropological works on Orientalism and cultures of representing

the Middle East; colonial and post-colonial state practices; political cultures; geography and the materiality of power; violence and memory; minorities and minoritization practices; secularism and the governmentalization of religion; cultures of 'modernity'; inter-communal relations and 'sectarianism'; sufism, the veneration of saints, and shared sacred spaces; the study of religious communities, 'ordinary Islam', and Islamist movements; gender relations and sexuality; media, popular culture and literature. Lectures and seminars will be rich with ethnographic and historical sources and readings. Where possible course material will be supplemented with film screenings.

## 5. SOC 4 LONG-ESSAY

A quarter of your final mark is assessed from **SOC 4 two 5,000-word essays**. These are an opportunity to impress: exam answers are inevitably limited by the time available but dissertations and long essays give you a chance to show your work in a more original and polished way

### **Supervision of long-essays: guidelines**

- Students are to be given three supervisions per 5,000 word essay
- The first supervision to consider the nature and scope of the question and your approach to it - **this should be within the first two weeks of term**
- The second to discuss progress, normally on the basis of a written outline- **normally around week 5-6 of the term**
- The third to review a draft – **no later than one week before the end of term**
- Supervisions are expected to be given during term time
- Supervisors expected to read **one** draft of each essay
- Students are strongly encouraged to attend all lectures

The Faculty Board sets the subjects for long essays, but a supervisor will help you choose a topic from this selection, direct you towards introductory reading, guide you in how to approach the topic, and read your penultimate draft.

Examiners expect long essays to be more balanced, considered, polished and conclusive than supervision essays. You should set out the issues that are relevant to the question and briefly explain which of these you take to be important. Examiners need to see that you have read and understood the relevant literature, and that you are able to develop an argument. Probably just under a half of the essay should be devoted to this argument. Examiners will be interested in your conclusion; this need not be original, but should follow from your

argument. If you believe a clear conclusion cannot be made, then your reasons for why this is so should be clear.

### **Layout**

- **Font:** Use 12-point font and double-spacing for the text and 11-point font and single spacing for footnotes, lengthy inset quotations, notes, and bibliographies.
- **Margins:** Allow an ample margin on both sides of the page.
- **Pagination:** Print on one side only, and number the pages serially from 1.
- **Abbreviations:** At the first mention give the full name and its acronym or abbreviation in brackets. For dissertations, it is often useful to include a list of the acronyms and abbreviations you use.
- **Word-count:** This includes all preliminary matter (e.g., title, acknowledgements), footnotes and endnotes, but not the bibliography.. Students are expected to keep to the word-count as much as possible and penalties will be applied to over-limit work All work should be proofread; examiners will penalise work with many grammatical or typographical errors.

### **References and bibliographies**

Some word processing programmes (e.g., Endnote for later versions of Microsoft Word) format references automatically from a bibliographical database in a variety of accepted conventions – these can be extremely useful, particularly if you update your database each time you read new material. Be consistent throughout in the convention you adopt (e.g., 'author-date' citations in the text, with a bibliography at the end of the work).

Make sure that your referencing is complete: for journal articles etc. the author, the title of the article, the name of the journal, the volume number, the year and the pages (and where page numbering starts with each issue, the issue number also); for books and book sections the editor(s) as well as the author(s), the title of the book, the place of publication, the publisher, and the year. Examiners often follow up a selection of references and will be irritated if they cannot find what they are looking for. If you use sources other than books or journal articles, make sure to say what these are. For sources obtained from the web etc., give the access address. Print the titles of books and journals in underlined normal type or italics; the titles of articles etc. in normal type inside quotation marks.

### **SOC 4 Essays Submission Deadline:**

First Essay: Monday 22 January 2018, by 12.00 noon.

Second Essay: Monday 30 April 2018, by 12.00 noon.

An electronic version should be sent by email to [enquiries@sociology.cam.ac.uk](mailto:enquiries@sociology.cam.ac.uk).

No student's name, or supervisor's name should appear on the work.

## **IMPORTANT: Penalties: Submission deadline/Word count/Plagiarism**

### **Late submission**

All work must be submitted by 12.00 noon on the advertised deadline. The **electronic copy must be received by 12.00 noon in order for the work to be considered as “submitted”**. Unless the student has been granted an extension, any work submitted after 12.00 noon will incur a **penalty** as follows:

- **1 point per hour or part thereof – up to 3 points (1 point per the first hour, another point for the second hour, and a third point for any further delay up to 12 noon the next day)**
- **Next 10 days or part of thereof – 3 points per day**
- **Any work submitted after 10 days is marked 0**
- **Electronic submission is mandatory**
- **Handing times are standardised as 12pm on the due date, with daily penalties applied every 24 hours from the due time.**

Students who have good reason to request an extension (e.g., serious health problem, major family difficulty) should contact their College as soon as possible, as all requests must be sent from the Director of Studies or the College’s Senior Tutor to the Sociology Senior Examiner for **Part IIA (Dr M Moreno Figueroa, [mm2051@cam.ac.uk](mailto:mm2051@cam.ac.uk))** copied to the undergraduate secretary: Odette Rogers, [ohmr3@cam.ac.uk](mailto:ohmr3@cam.ac.uk), at least 48 hours in advance of the deadline date. All requests must be accompanied by appropriate evidence.

### **Word limit**

Students and supervisors should note that the word limit is **5,000 words** for Long Essays. **There is no leeway. Students exceeding the word limit will be penalised.** The word limit must be written on the coversheet for your dissertation or essay at submission and the Faculty will carry out checks. At the final Examiners’ meeting in June, the Examiners will discuss all overlength work and agree a penalty scale.

What is counted in the word limit will vary by subject (see below), so you should ensure that you have read the paper guide and are clear on what will be included. ***Word limit rules apply to the subject of the paper you are submitting, not the subject track you are on.*** As a general rule, any content that the Examiners must read in order to assess your work should be included in the main body and not in an appendix; overuse of appendices may be penalised if it impairs the understanding of your work.

***For all Soc assessed work***, the word limit will include all text except the bibliography and appendices; tables will be counted according to content. This means that the main text, captions, table of contents, footnotes, endnotes and all prefatory material at the start of the essay will be counted. Numerical tables, graphs or figures (for example, reports of statistical data) will be counted at a fixed rate of 150 words per table. Non-numerical tables, graphs or figures (for example, comparison tables showing attributes of various groups) will be counted per-word, and all content of the table will be counted.

## Plagiarism or unfair practice

Concerns about plagiarism are taken very seriously and students should ensure that they are familiar with the Faculty's guidance (available in your handbook and current student webpages). Cases of suspected unfair practice including plagiarism, potential data fabrication or breaches of ethical research practice will be investigated by the Senior Examiner of Part II on a case-by-case basis.

Students should read the University's Statement on Plagiarism at:

<http://www.admin.cam.ac.uk/univ/plagiarism/students/statement.html>

## 6. GUIDANCE ON PLAGIARISM

*What follows is important guidance on plagiarism for all students in the Faculty of Human, Social, and Political Science.*

Plagiarism is presenting as your own work words and thoughts that are not your own. It is a form of cheating and treated as such by the University's ordinances. At the beginning of each academic year you are asked to sign a form saying that you have read this guidance document and understand what plagiarism is. If you are in any doubt about what constitutes plagiarism, ask your graduate supervisor or Director of Studies to talk you through the issue. You should also ensure that you are familiar with the University's formal Statement on Plagiarism, [www.admin.cam.ac.uk/univ/plagiarism](http://www.admin.cam.ac.uk/univ/plagiarism).

### What Constitutes Plagiarism?

#### *Plagiarism from published literature*

Plagiarism is copying out, or paraphrasing someone else's work (whether published or not), without acknowledgement in quotation marks (where directly copied) or a reference or citation. Avoiding plagiarism means getting into the habit of careful referencing. Citation styles and preferences can vary by subject within the Faculty; make sure you check with your supervisor or course organiser about what style best suits the type of work you are producing. Whatever the style, though, appropriate referencing is essential.

Take the following passage, from Fritz Stern's book, *The failure of illiberalism* (1974):

“Some of them, unwittingly, hastened the coming of the disaster, for they became exuberant imperialists, justifying Germany's headlong rush into world politics by a kind of cultural Darwinism. Once more, brute force was gilded by idealistic invocations, by reference to Hegel and Fichte and the German Idealist tradition. Similar rationalizations had been propagated in Western countries; the difference, as Ludwig Dehio points out, was that the ideals of the Western powers, of Spain during the Counter-Reformation, of revolutionary France or liberal England, possessed a universal appeal, whereas the “German mission” was parochial and unpersuasive. The Germans were searching for the identity of their mission, in a sense for their own identity; the Kaiser's theatrics were a pathetic insistence of this search.” (Fritz Stern, *The failure of illiberalism: essays on the political culture of modern Germany*, pp. 16-17.)

Any part you directly quote should be attributed to Stern in the main body of your text, identified by quotation marks.

It is plagiarism to write without a reference to Stern:

A few Germans inadvertently speeded up the impending disaster, for they became enthusiastic imperialists, justifying Germany's dizzy charge into world power politics by a form of cultural Darwinism. Again, violence was covered by idealistic rhetoric, through the words of Hegel and Fichte, and the German Idealist tradition.

This is because the source of the information is not made clear.

To write what follows is also plagiarism:

Some Germans unwittingly hastened the coming of the disaster, for they became exuberant imperialists, justifying Germany's headlong rush into world politics by a kind of cultural Darwinism. Once more, brute force was gilded by idealistic invocations (Stern, 1974: 16-17).

Even though there is a reference to Stern here, this is plagiarism because substantially the same sequences of words are used as in Stern's text: those words should be in quotation marks.

In both of the passages above, it is not possible to distinguish between your words or thoughts and those of Stern, and therefore this counts as plagiarism.

Your objective should be to show your reader where and how you have supported or defended your work with that of others, or where you have carried someone else's work to a new level. This is done by including references and quotation marks as appropriate:

Stern (1974) felt that some Germans "... unwittingly hastened the coming of the disaster, for they became exuberant imperialists, justifying Germany's headlong rush into world politics by a kind of cultural Darwinism". This legitimisation can be clearly seen in speeches given by German orators throughout 1930-39.

It is also plagiarism to pass off an author's discussion of another author as your own. For example, you must acknowledge Stern in taking his comment on Ludwig Dehio. Here, if you want to use Stern's words you should write something like:

Stern (1974: 16-17) emphasises Ludwig Dehio's argument that "the ideals of the Western powers, of Spain during the Counter-Reformation, of revolutionary France or liberal England, possessed a universal appeal, whereas the 'German mission' was parochial and unpersuasive".

It is plagiarism to write the following without acknowledging Stern:

Ludwig Dehio argued that the difference Germany and Western countries was that the ideals of the Western powers, of Spain during the Counter-

Reformation, of revolutionary France or liberal England, possessed a universal appeal, whereas the “German mission” was parochial and unpersuasive.

### ***Plagiarism from the Internet***

Buying essays from Internet sites and passing them off as your own is plagiarism. There are no grey lines with this kind of plagiarism. It always constitutes a deliberate attempt to deceive and shows a wilful disregard for the point of a university education.

Downloading material from the Internet and incorporating it into essays without acknowledgement also constitutes plagiarism. Internet material should be treated like published sources and referenced accordingly.

### ***Plagiarism from other students’ essays***

Submitting an essay written by another student is plagiarism and will always be treated as a deliberate attempt to deceive. This is the case whether the other student is at this University or another, whether the student is still studying or not, and whether he or she has given consent to you doing so or not. Taking passages from another student’s essay is also plagiarism.

In most courses, it is also plagiarism to submit for examination any work or part of any work which you have already had examined elsewhere, even if this was in another University or for another degree.

### ***Collusion***

Submitting parts of an essay, dissertation, or project work completed jointly with another student, without acknowledgement or if joint work has not been permitted, is collusion and is considered a form of plagiarism. When submitting assessed work, each student will be asked to declare whether or not s/he has received substantial help from another student or supervisor. This will include, but is not limited to, rewriting or rephrasing large sections of the work. Each piece of work is expected to be the original, independent work of the student, and so if this is not the case it must be declared at the beginning of the assessment process.

Proofreading, reading drafts, and suggesting general improvements are not collusion and students are encouraged to obtain a third party’s view on their essay(s). However, as an example, if a supervisor or another student carried out detailed redrafting of the entire conclusion section of an essay, this would be considered collusion.

Some projects may benefit from joint working. In this case, however, the final project carried out by each student should be original and should not overlap significantly with one another. Students considering working together should always discuss the matter with their Supervisors and/or Directors of Studies *before* beginning the project. This type of joint work must always be declared by both students when the work is submitted.

### ***Authenticity of data***

Some dissertations or project work may focus on analysing and drawing conclusions from a set of data. The integrity of data collection is paramount and students of any level are expected to uphold good research practice. Falsifying, or attempting to falsify, data will be treated as fraud (a form of plagiarism) and will be investigated (see *The consequences of plagiarism* below).

Supervisors of dissertations or projects are encouraged to carry out spot-checks on data gathered online and via traditional methods, and to seek assistance from computing staff in interpreting the results of these spot checks. Supervisors who have concerns regarding anomalous results should in the first instance discuss these with the student. If they are unsatisfied, they should contact the Chair or Senior Examiner to discuss. In this instance, supervisors have the right to stop the collection of data or to suspend the student's access to a shared dataset, until the concerns can be reviewed more fully with both student and supervisor. This will be done in as timely a manner as possible so as not to impede the progress of the project or dissertation.

## **The Consequences of Plagiarism**

### ***Assessed work***

A supervisor or examiner with concerns about potential plagiarism in work for formal assessment, whether or not the work has yet been submitted, will contact the Chair or Senior Examiner, who will liaise with the University Proctors. This will lead to an investigative meeting with the student. If the Proctor believes that there is a case to answer, s/he will then inform the University Advocate who can take the student before the University's Court of Discipline. The Court of Discipline has the power to deprive any student found guilty of plagiarism of membership of the University, and to strip them of any degrees awarded by it. A case may be made irrespective of the student's intent to deceive.

### ***Supervision essays***

Any supervisor who finds evidence of plagiarism in a supervision essay will contact the student's Director of Studies. The College then has the discretion to take disciplinary action. Supervisors can refuse to supervise any student whom they have found plagiarising in an essay.

## **Use of originality checking software**

The University subscribes to a service named 'Turnitin' that provides an electronic means of checking student work against a very large database of material from the internet, published sources and other student essays. This service also helps to protect the work submitted by students from future plagiarism and thereby maintain the integrity of any qualifications you are awarded by the University.

Work will be submitted to Turnitin, where it will be stored electronically in a database. Turnitin will produce an originality report showing whether any strings of words not in quotation marks are contained in other items in its database. The originality report will then be used to inform judgements about whether or not plagiarism has occurred. The copyright of

the material remains entirely with the author, and no personal data will be uploaded with the work.

## 7. MARKING AND CLASSING CRITERIA

### Faculty of HSPS – Marking Criteria

#### Sociology papers

The following marking criteria apply to all HSPS papers with the SOC preface. All students taking a SOC paper will be marked against the same criteria, regardless of the student’s “home” track or Tripos.

#### Examinations:

Markers will award one mark per *question*.

Mark	Quality of Answer
80+	An answer showing outstanding understanding that displays a very high degree of accuracy, insight, and style, and originality in responding to the question, and is well-structured. To fall into this range, an answer has to display all of these qualities.
70-79	An answer showing very clear understanding and a high degree of accuracy, which provides a cogent and well-structured argument focused on the question with a significant level of insight and a degree of originality.
60-69	An answer showing clear understanding and a good level of accuracy that provides a coherent, sustained, and well-structured argument focused on the question. To fall into this range, an answer has to display all of these qualities, and should not decisively show any of the negative qualities listed under the criteria for a 50-59. Answers where there is some evidence of the negative qualities listed under the criteria for a 50-59 will receive a mark between 60 and 64.
50-59	An answer that concentrates on the subject matter of the question, that displays relevant knowledge and is generally accurate, but which either shows significant limitations in understanding, or presents a discussion that is not focused on the question, or is partially unstructured, or where the discussion is not sustained through the course of the essay. To fall into this range, an answer has to display these positive qualities, and should not show any of the negative qualities listed under the criteria for a 40-49.
40-49	An answer generally relevant to the subject matter of the question, but one that contains a large number of inaccuracies, or shows significantly inadequate knowledge, or presents an unstructured and disjointed discussion. To fall into this range, an answer should not show any of the negative qualities listed under the

	criteria for a 21-39.
21-39	An answer that either displays a lack of crucial knowledge, or has no structure, or is radically incomplete, or is almost entirely irrelevant to the question, or contains an extremely high number of inaccuracies.
1-20	A single paragraph of conventional paragraph length, or an answer that is entirely irrelevant, should receive a mark not higher than 20.
0	No answer provided for a question.

**Long essays (paper SOC4):**

Mark	Quality of Answer
80+	A wholly clear, powerful, sophisticated and persuasive argument focused on the question, supported throughout by relevant texts and/or evidence, dealing decisively with the most important counter-arguments, containing some original thought or insight, sustained over the length of the essay, displaying a very high degree of accuracy, and faultlessly written and presented. To fall into this range, essays have to display all of these qualities.
70-79	A wholly clear and persuasive argument, supported throughout, as the case may be, by relevant texts and/or evidence, which deals effectively with the more important counterarguments, shows clear independence of mind, is sustained over the length of the essay, displays a high degree of accuracy, and is well written and presented. To fall into this range, an essay has to display all of these qualities.
60-69	A generally clear and persuasive argument focused on the question, generally well supported by relevant texts and/or evidence, that pays due attention to the important counter-arguments, , sustained over the length of the answer/essay, displaying a good level of accuracy, and well written and presented. To fall into this range, an essay has to display all of these qualities, and should not decisively show any of the negative qualities listed under the criteria for 50-59. Essays where there is some evidence of the negative qualities listed under the criteria for 50-59 will receive a mark between 60 and 64.
50-59	A moderately clear argument, reasonably well supported by relevant texts and/or evidence,  but that shows some mistakes or accuracy, or weakness in its reasoning or textual and/or evidential support, or is not focused on the question, or is not well sustained over the length of the answer/essay, or fails to address counter-arguments, or is in whole or in part not well written and presented. To fall into this range, essays have to display both positive qualities and should not show any of the negative qualities listed under the criteria for a 40-49. An essay that is in whole or in part not well written or presented will receive a mark in this range regardless of its positive

	qualities or the absence of other negative features.
40-49	A discernible argument that receives modest support from relevant texts and/or evidence,  but which is seriously problematic in its reasoning or textual and/or evidential support, or disregards the question, or makes a significant number mistakes of fact, or is not sustained over anywhere near the length of the essay, or is in significant part poorly written and presented. To fall into this range, essays have to display both positive qualities.
21-39	A barely discernible argument on the subject of the question, that is either thinly supported, ignoring the evidence and/or texts in its argument, or makes a large number of mistakes of fact, or is poorly structured throughout the essay, or is poorly written and presented throughout.
1-20	An essay that is irrelevant to the subject of the question, or shows a complete failure of understanding of the subject, or that is radically incomplete.
0	No essay submitted, or submitted more than a week after the deadline.

## 8. SUPERVISION IN SOCIOLOGY:

The following guidelines have been set up by the Sociology Undergraduate Education Committee regarding supervisions:

- Students should expect to receive 6 to 8 supervisions for each paper. Students will be expected to produce a **minimum of 4 essays** instead of being required to write 6 essays. While still holding the stipulated 6 supervisions, individual supervisors can decide to use some supervision sessions to read and discuss an article, ask students to present on a topic, or find other ways to address the topic in ways that are stimulating and provide a learning experience for students.
- Supervisions should not start later than week 3 of Michaelmas term.
- Queries and concerns relating to supervisions should be addressed by students, in the first instance to their Director of Studies; secondly to the Course Organiser; thirdly to the **Director of Sociology Undergraduate Education: Dr Ella McPherson.**

## 9. PRIZES

### **Part IIA and Part IIB Polity Press Prize for best sociology performance**

Each year, once examination results are published, the candidates in the sociology stream who achieve the best overall average and an overall first in Part IIA and Part IIB are awarded

the Polity Press Prize: £100 worth of books to be chosen from Polity Press publications.

### **CUQM SOC5 Prize**

The Soc 5 prize is given to the student with the highest mark in the final Soc 5 examination: The winner receives a voucher to the value of £50 from Heffers bookshop and £50 worth of books from SAGE publishers.

### **CQMC (Cambridge Quantitative Methods Centre) Quantitative Dissertation Prize**

Prize for the best undergraduate dissertation that uses quantitative methods. It is open to students from all departments involved with CUQM, and is sponsored by Sage publications: £100 worth of Sage vouchers.

### **Winifred Georgina Holgate-Pollard Memorial Prizes**

Instituted in 2016, this fund is for the award of prizes in recognition of the most outstanding results in any parts of Cambridge Tripos.

## **10. ACADEMIC STAFF IN SOCIOLOGY**

### *University Teaching Officers*

**Professor Patrick Baert** (Selwyn College) (*on leave in 2017-18*)

Social theory; philosophy of social sciences; sociology of knowledge.

[pjnb100@cam.ac.uk](mailto:pjnb100@cam.ac.uk)

**Dr Mwenza Thandiwe Blell**

Gender

[Mb2161@cam.ac.uk](mailto:Mb2161@cam.ac.uk)

**Dr Brendan Burchell** (Magdalene College) (*on leave Mich 2017 & Lent 2018*)

Job insecurity; work intensification and stress in the workplace; gender and employment, working conditions and health; unemployment; interdisciplinary perspectives on the labour market.

[bb101@cam.ac.uk](mailto:bb101@cam.ac.uk)

**Dr Manali Desai** (*on leave in Lent & Easter 2018*)

Political and historical sociology; social movements and ethnic violence in India.

[md644@cam.ac.uk](mailto:md644@cam.ac.uk)

**Dr Teije Donker**

Political sociology, Middle East area studies and sociology of Islam.

[td402@cam.ac.uk](mailto:td402@cam.ac.uk)

**Professor Sarah Franklin** (Christ's College)

Reproductive and genetic technologies.  
[sbf25@cam.ac.uk](mailto:sbf25@cam.ac.uk)

**Dr Stuart Hogarth**  
Sociology of science and technology  
sh339@cam.ac.uk

**Dr Maria Iacovou**  
Quantitative sociology.  
[mi305@cam.ac.uk](mailto:mi305@cam.ac.uk)

**Dr Hazem Kandil** (St Catharine's College) (*on leave in 2017-18*)  
Race, ethnicity, nationalism.  
[hk376@cam.ac.uk](mailto:hk376@cam.ac.uk)

**Dr Ella McPherson**  
Media  
[em310@cam.ac.uk](mailto:em310@cam.ac.uk)

**Dr Jeff Miley**  
Nationalism and ethnicity.  
[tjm52@cam.ac.uk](mailto:tjm52@cam.ac.uk)

**Dr Monica Moreno-Figueroa** (Downing College)  
Race and Ethnicity  
[mm2051@cam.ac.uk](mailto:mm2051@cam.ac.uk)

**Dr Tiffany Page**  
Gender  
tp442@cam.ac.uk

**Dr Mark Ramsden**  
Research methods; social and special inequalities  
[mjr60@cam.ac.uk](mailto:mjr60@cam.ac.uk)

**Professor John Thompson** (Jesus College)  
Contemporary social and political theory; sociology of the media and modern culture; the social organisation of the media industries; the changing structure of the publishing industry; the social impact of new information and communication technologies; politics and the media.  
[jbt1000@cam.ac.uk](mailto:jbt1000@cam.ac.uk)

**Dr Darin Weinberg** (King's College)  
Medical sociology; urban sociology; social theory; sociology of science; qualitative research.  
dtw23@cam.ac.uk

***Affiliated lecturers and College Teaching Officers***

**Dr Filipe Carreira da Silva** (Selwyn College)  
Social theory.  
[fcs23@cam.ac.uk](mailto:fcs23@cam.ac.uk)

**Dr Veronique Mottier** (Jesus College)  
Social theory; the social and political regulation of gender & sexuality; HIV/Aids & eugenics; qualitative/interpretative research methods, especially discourse and narrative analysis.  
[vm10004@hermes.cam.ac.uk](mailto:vm10004@hermes.cam.ac.uk)

### ***Researchers***

**Dr Katie Dow**  
Gender  
[kld52@cam.ac.uk](mailto:kld52@cam.ac.uk)

**Mihaly Fazekas**  
Economic Sociology; corruption.  
[mf436@cam.ac.uk](mailto:mf436@cam.ac.uk)

**Dr Noemie Merleau-Ponty**  
Bio-scientific practices.  
[nm631@cam.ac.uk](mailto:nm631@cam.ac.uk)

**Mr Robert Pralat**  
Gender  
[rp422@cam.ac.uk](mailto:rp422@cam.ac.uk)

**Dr Lucy van de Wiel**  
Gender  
[lvdw2@cam.ac.uk](mailto:lvdw2@cam.ac.uk)

### ***Teaching Associate***

**Josh Booth**  
Social Theory  
[jnwb2@cam.ac.uk](mailto:jnwb2@cam.ac.uk)

**Matthew Sparkes**  
Methods and Statistics  
[ms2268@cam.ac.uk](mailto:ms2268@cam.ac.uk)

## 11. OPTIONS FOR PART IIB SOCIOLOGY STUDENTS

### HSPS Part IIB papers on offer in 2017-18

- You choose three papers from a range of subjects. If you wish, you can offer a dissertation in place of one of these:

SOC 6: Advanced Social Theory

SOC 7: Media, Culture and Society

SOC 8: Revolution, War and Militarism

SOC 9: Modern Capitalism

SOC 10: Gender

SOC 11: Racism, Race and Ethnicity

SOC 12: Modern Britain

SOC 13: Health, Medicine and Society

SOC 14: The Sociology of Education - borrowed from Faculty of Education

SOC 15: Criminology, Sentencing and the Penal System - borrowed from Criminology

- Your final paper can be in another sociology subject, one taken from another track: POL13, POL17, SAN7-13, ARC8-33, BAN2 -9), or a subject offered in Psychology (PBS6-9)

### Joint subject tracks

If you choose to follow one of the joint subject tracks, you take two papers from a smaller number of options available in each track in each year. In Year 3, you can offer a dissertation as your fourth paper

Those who select one of the joint tracks in Part IIA have the option to specialise in one of these subjects in Part IIB if they wish.

### Politics and Sociology

#### Part IIB

Part IIB consists of four papers:

- Two papers chosen from POL 6, POL10-20
- Two papers chosen from SOC5-15

You can offer a dissertation as your fourth paper

A description of **Politics and International Studies papers** can be found on the POLIS website: <http://www.polis.cam.ac.uk/Undergrad/Current>

## **Sociology and Social Anthropology**

### **Part IIB**

Part IIB consists of four papers:

- Two papers chosen from SOC 5-15
- One Paper chosen from SAN5 (Thought, Belief, and Ethics) and SAN6 (Political Economy and Social Transformation) and one paper from SAN5-SAN13

You can offer a dissertation as your fourth paper

A description of **Social Anthropology papers** can be found on the Social Anthropology website: <http://www.socanth.cam.ac.uk/current-students/ug-part-two-b>

## **HSPS Induction Days – Part IIA**

### **SocAnth** Part IIA Induction session:

4<sup>th</sup> October      2-2:45pm, Edmund Leach Room, Department of Social Anthropology, Free School Lane, Cambridge

### **POLIS** Part IIA Induction session:

04<sup>th</sup> October      11:00AM – 11:30AM, POLIS, Alison Richard Building, Room SG1,

### **Archaeology** Part II induction session:

4<sup>th</sup> October      9-10am, South Lecture Room, Downing Site

### **BioAnth** Part II induction session:

4<sup>th</sup> October      12 -1 pm, Fitzwilliam Street Bio Anth Seminar Room